



## Fixed-Rate Mediation Program Q & A

### What is Fixed-Rate Mediation?

The Fixed-Rate Mediation Program is designed to provide parties with a cost-effective approach to resolving two-party disputes where claim amount(s) are \$100,000, or less by submitting a dispute to a neutral third party (the Mediator).

### What are the benefits of Fixed-Rate Mediation?

- Mediation at a flat rate (fixed, up-front disclosed cost) with expedited timeframes.
- Access to AAA® Mediators from the AAA National Roster who are industry professionals and/or attorneys that are versed in the law and/or subject matter experience.
- Flexibility to incorporate this mediation program into an existing AAA arbitration.
- Potential to reduce the transactional costs (time, money, emotions) while achieving an amicable resolution of the dispute.
- Considerable cost savings when compared to hourly or ad-hoc Mediators.

### What do you receive under the Fixed-Rate Mediation Program?

- Prompt appointment of an AAA Mediator, who has agreed in advance to serve at the fixed rate under this program.
- One day of mediation conference, intended to be scheduled within 30 days of the Mediator's appointment.
- Pre-Mediation Conference call with parties and Mediator, if requested.
- Mediator's review of pre-mediation statements.

### What is the cost of Fixed-Rate Mediation?

Parties that mediate under this program are charged a fixed rate of \$750 per party\* which includes the Mediator's compensation.

If the mediation is settled or withdrawn prior to the confirmation of the appointment of the mediator, prior to the pre-mediation conference being held, and/or prior to the submittal of pre-mediation statements, the mediator will not be compensated. The AAA non-refundable filing fee of \$300 will not be refunded.

Parties to an existing AAA arbitration that mediate under this program pay the mediator's fixed rate of \$1,200 which is shared equally amongst the parties (\$600 per party).<sup>\*</sup> If a case converted from arbitration to mediation is settled or withdrawn after a pre-mediation conference call is held, and/or after the submission of pre-mediation statements, but prior to the mediation conference, the mediator shall be compensated at half of the fixed rate of compensation, or a total of \$600.

*\*Additional conference room rental cost may apply and the mediator's expenses if applicable.*